



**Acton Memorial Library  
Piano Reservation Request**

Date of Concert \_\_\_\_\_  
Time of Concert \_\_\_\_\_ to \_\_\_\_\_  
Number of Attendees (est.) \_\_\_\_\_

STAFF USE  
Date received \_\_\_\_\_

The Fitzgerald Piano is available for concerts by prior arrangement on Sunday afternoons from early September until mid-June, when the library is open 2-5 p.m. All concerts must be open to the public and free of charge. Please review the Policy for Use of the Fitzgerald Piano for further details.

Name of Organization: \_\_\_\_\_  
(if appropriate)

Address of Organization: \_\_\_\_\_  
(if appropriate)

Name of organization's representative: \_\_\_\_\_

Title within organization: \_\_\_\_\_

For representative or other applicant:

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Please briefly describe the intended concert, including name(s) and training of pianist(s); other instruments and performers, and the type of music to be played:

The undersigned acknowledges receipt of a copy of the Policy for Use of the Fitzgerald Piano of the Board of Library Trustees of the Acton Memorial Library and agrees to abide thereby.

\_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Print name)

Approved 3/24/14